

TOWN OF KENSINGTON
Public Library Trustee Meeting Minutes
Thursday, February 23, 2023
Kensington Public Library

Meeting called to order at 4:34 p.m.

Meeting held via zoom due to weather.

In attendance: Susie Gilbert - Library Director; Heather Ritter -Trustee and Treasurer; Susan Bascom - Trustee and Chairperson; Lauri Murphy - Trustee and Secretary; Matthew Dow - community resident and Trustee candidate.

1. Welcome to community resident and Trustee candidate, Matthew Dow, listening in today. Introductions.
2. Minutes for January 2023 meeting unanimously approved by trustees.
3. Review of Monthly Statistics:
 - a. Monthly Numbers – Up from same time last year Jan 2022-Jan2023. Visits, circulation, and museum passes are up. More in person visits, and more check-outs.
 - b. Inter Library Loan numbers are consistent; and downloads are down, with greater in-person material check-outs.
4. Review of Budget:
 - a. Bills for January and February are paid.
 - b. Director explained to trustee-candidate, Matthew each of the budget columns and monthly report allocations, and the monthly fund disbursement from the town. Line items and expenditures were reviewed.
 - c. Trustees discussed the following goals RE: Budget for April
 - i. Pending Town budget approval March 2023, review individual budget line estimates to better align with current costs.
 - ii. Discuss and consider whether town can separate disbursement for library expenses and payroll.
 - iii. Pending new Trustees appointment in March, checking account authorizations to be updated.
5. February Events:
 - a. Glenn Knoblock – 14 attendees with positive feedback

- b. Allen Koop - Stark Decency: WWII Prisoner of War Camp (in NH) with 20 attendees
 - c. Kurk Dorsey, History Professor - Russia, The United States, and the War in Ukraine. 40 registrants, 26 attendees, and several more asked for the recording of the Zoom event including Exeter TV. * In lieu of payment for the presentation, the Trustees approved, by Director request, a \$100 donation to a Ukraine charity selected by the presenter.
6. Upcoming Events planned:
- a. 3/8/23 Jane Oneail -Cassatt and Company: Women Impressionists. A generous donor has pre-paid for 3 events by Jane Oneail.
 - b. 3/11/23 Julie Cyr -Felt Making, Hand Felting
 - c. 3/15 Mary C. Kelly – “Soldiers of Destiny” by NH Humanities Council.
 - d. 3/29 Terrarium Craft with Felicia Motherway (the Boxwood Tree crafter).
 - e. Children’s afternoon events continue to be offered Thursday afternoons and on early release days.
 - f. NEW: Friday Monthly Movie Event in the Sawyer room was held in February and is scheduled in March, the 3rd Thursday of the month.
 - g. Book Clubs continue monthly both at KPL and at the Farm at Eastman’s Corner
7. Summer Reading Program - Planning has begun. Director and Trustees began discussion of volunteers in support roles and the corresponding bylaws and policies for including them (to be continued).
8. Policy Review and Updates, in compliance with NH Library Association to review and maintain current bylaws. Goal – in April, send HR policy to attorney for review.
9. NH Library Trustees Association Newsletter/Topics to discuss: N/A this month.

Next meeting: Thursday, March 16th, 4:30pm at Kensington Public Library

Meeting closed at 5:11pm