

TOWN OF KENSINGTON
Public Library Trustee Meeting Minutes
Thursday, July 27, 2023
Kensington Public Library
4:30 pm

Present: Susie Gilbert- Library Director; Susan Bascom – Chairperson; Lauri Murphy - Secretary; Matthew Dow - Treasurer

Meeting called to order: at 4:37 pm

Statistics:

(June) Visits were up as expected for the start of summer. Circulation is significantly up from previous months and last year. Digital downloads remained steady and interlibrary loan borrowing was up. Museum passes and genealogy program use remains low and will be revisited in the fall. There have been numerous new library patrons sign ups and new families visiting. Numbers will be provided at the next meeting.

Budget and QuickBooks review: Due to cost increases across the board, the Library Director is being mindful of expenditures.

Google Update: The library and trustees were considering and comparing the advantages of switching to a small Google business account for Google meet and Google email. The questions from the last meeting were addressed re: cost savings, Google waiting room and chat feature in Google meet. It was decided that we will switch from Zoom use to Google meet and add Gmail. Trustee g-mails will be created, so that all library trustee matters will be communicated there and will be preserved and transferred to future directors/trustees securely in this way, rather than through use of personal email accounts.

Personnel policy update: The library Director got a preliminary bill but is waiting for an update from the lawyer. The Director will call to inquire.

Proposed Addition update and meeting with Selectmen Aug 7th: The Social Trustees and the architects have offered tentative plans to review. Warrant article

information is needed by October, so on August 7th and 8th, the Library Director will present a PowerPoint highlighting proposed plans to the Kensington Selectmen and the library staff respectively.

Summer Reading Program update: 93 children, 26 teens and 57 adults have signed up. The summer reading program remains a robust and well-liked offering.

Book Fair - Friends of the Library update: The Friend's August book and bake sale will be 8/19/23, 9-3, during Old Home Days celebration, and will be organized this year by Pat Bonnevie and Susie Gilbert. Donors can drop off books up to the week prior. Many volunteers help sort and display the books for sale day.

Next Meeting Scheduled: Thursday, Sept 21, 2023, at 4:30 pm. Customarily one summer meeting is not held for a vacation break, homework continues and will include: Matthew Dow, Treasurer offered to set up the new Google features and give a tutorial; budget forecasting will be done by the Library Director; architecture/proposed addition activities and meetings will continue as listed in the minutes.

Meeting adjourned: at 5:35 pm