

Town of Kensington
Public Library Trustee Meeting
Wednesday, April 17, 2025
Minutes

Present: Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer; Amanda Morrill, Trustee and Secretary

Meeting called to order: 4:30 pm

March minutes approved

Statistics:

Visits, physical circ, total circ, and streaming up from last month. Visits and physical circ down from last year, streaming increased from last year. Museum visits and ILL are steady.

Budget: QB automatically renewed desktop software \$999, will reverse charge once we've switched to the online system

Past events:

April 10th Treasures in the Sawyer Room -historical society event 11 attended

April 16th Jane Oneail "Gardner Museum" -36 on zoom

Started Mah Jongg April 1st- well attended, 2 tables full. Will look into other clubs, possibly bridge or cribbage in the future

Upcoming events:

April 25th Ellie Atherton "Preparing for End of Life" 1pm

May 6th- Egizia Brown "Italy" 5:30pm

Ongoing Business:

-Switching to TD bank: library would not fall under town's protection plan. Will get more information re: cost of protection plan if we should switch to TDbank. Citizens protection plan \$60/mo- bank did not recommend due to size of the account.

-Gift acceptance policy reviewed and edits suggested. Discussed the need for an inventory of historical society's donations housed at the library, and/or statement releasing library of liability in the case of damage to items, will get in contact with historical society

New Business:

-CPR training for staff 5/23 \$260 total for 4 staff, library will be closed 9-12. Will look into hosting another date/time for community members to get CPR certified

-Two bills in house that will affect public libraries, re: parental access to child's library records and adding library cards/membership status to list of confidential matters

-New Select Board member, Sarah Hamilton, reached out to Susie. States she will be serving as the liaison for the Library and would like to set up a day/time to meet the Trustees and learn more about what we think she should know about

-Library director yearly eval: Susie will complete self-eval in preparation for next meeting

Next meeting: Thursday May 15th 4:30pm

Meeting adjourned at 5:30