

Town of Kensington
Public Library Trustee Meeting
Wednesday, May 15, 2025

Minutes

Present: Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer; Amanda Morrill, Trustee and Secretary

Meeting called to order: 4:30 pm

April minutes approved

Statistics:

Visits, physical circ, and total circ up from last month and last year. Streaming up from last year and down from last month. Museum visits and ILL are steady.

Budget: Quickbooks report reviewed, budget on track

Past events:

April 25th Ellie Atherton "Preparing for End of Life" 16 in attendance

May 6th- Egizia Brown "Italy" 15 in attendance

Mah Jongg- averaging 8-12 participants per week (KPL has purchased 3 sets and 3 card tables)

Book Club- averaging 8

Upcoming events:

Summer Reading Program- Full schedule of events schedule, starting with Steve Blunt and Marty Kelley on Field Day. Friends of KPL contributing \$2000 towards summer reading program. Summer reading signups start June 17th.

Tomato Seedling sale starts this Saturday May 17th

Friends of KPL:

June House Tour Saturday June 21st \$40/ticket. Profits to go towards the library addition fund.

Book Sale Saturday, August 16th in conjunction with Old Home Days

Ongoing Business:

-QB: Completed migration to QB online with help from Sara Hamilton. \$999 charge reversed.

-CPR training scheduled for staff 5/23 \$65 per person, library will be closed 9-12. Asked about hosting another session for patrons to attend, they will get back to us with details.

-Addition update: Social trustees met Tuesday night, discussed approaching people for donations and other ways to help if they're not comfortable with that. They've received an anonymous pledge of up to 1 million dollars in matching funds plus recent pledge of \$10,000 with their company matching so total of \$40,000.

-Susie and Susan attended New Hampshire Library Trustee Association conference with Elaine K. Attended informative workshops on AI and accessibility.

New Business:

-Susie met with Director of Hampton Falls library, Joanna, and Democrat committee re: local and federal bills and cuts that affect libraries. Susie will reach out to the Republican committee to keep them informed as well.

-Boston Aquarium pass: new summer pass option available. \$650 for 9/1/25 to 5/31/25 which covers 50% for up to 4 tickets each day and additional \$200 for 6/1/25 to 8/31/25 (weekdays only). Given that Friends of KPL are covering current museum passes this year, trustees agree that the budget allows for us to add the aquarium pass.

-Library director yearly eval: Susie's yearly eval completed and reviewed.

-KPL website: looking for options to replace the free WordPress website. Received quote from Civics Plus for \$3500-\$4500 annually. Susie is looking into other recommendations from local libraries.

-Logo: ?possibility of hiring a graphic designer. Susie will post on Kensington Connects (fb) to see if anyone has local recommendations

-Outdoor chairs: purchased 4 new chairs on Amazon to replace current chairs with broken canvas

-Outdoor sign: Cleaned and repainted by Elaine Kaczmarek, trustees agree that Susie will get a gift card to Churchills to thank her!

-Pesky Critters: annual fee renewed with them (\$400) to cover mice, bugs, etc.

-Olivia Lovvik (PEA student in town) is working on a Girl Scout project on accessibility in the community, has reached out to Susie to write up a presentation for workshops she's organizing this summer.

Next meeting: Wednesday July 9th 4:30pm

Meeting adjourned at 5:40