

**Town of Kensington**  
**Public Library Trustee Meeting**  
**Thursday, May 28, 2026**

**Minutes DRAFT**

**Present:** Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer

**Unable to Attend:** Amanda Morrill, Trustee and Secretary

**Meeting called to order:** 4:30 pm

April minutes approved

**Statistics:**

April visits down from last month, on par with last year. Physical circulation and total circulation decreased from last month and from last year. Streaming decreased from last month and increased from last year. Museums slightly decreased from last month, on par with last year. ILL less borrowed, more loaned out, total overall on par with last year.

**Budget:** Quickbooks report reviewed, on track with budget. Electric high due to Revision Energy bill (\$2100) for repairs for the mini-splits

**Past events:**

- May 6th "Mason Jar Luminaries" 2-3pm - 6 attendees
- May 13th David Alcox "Big Watch" (in conjunction with PBS format) 5-7pm with refreshments - 5 attendees
- May 16th Jane's Heirloom tomato seedling sale 9a-1p on the front lawn; seedlings continue to sell. To date, ~\$2000 received; half of proceeds given to KPL, remainder kept by grower to cover her expenses
- May 20th Jeffrey Zygmunt "America's Birth in Stirring Words" 5:30-6:30 - 6 attendees
- May 26th Chamber of Commerce Ribbon Cutting ceremony to welcome KPL as a new member. 40 attendees including: Rep Susan Porcelli; 2 teachers and several students from the Exeter Building Block School; Chamber members; Friends and Trustees of the library; Jane and her Therapy Dog, Mica

Susie noted that event attendance has been poor. Is that because of topics, time of events, people are too busy? She has asked other library directors to send her three successful program recommendations in an effort to boost interest and attendance.

**Upcoming events:**

- June 27th 10a -1p NH Humanities Council program "Community Conversation" Facilitated by a professional, this event will be a conversation with Kensington residents to find common values and strengthen connections. Partners include the Historical Society, Universalist Society, Kensington Public Library, and the Kensington Congregational Church (hosting the event). Details are being finalized. Susie has been involved in planning for this event, and no other staff is available to work that day.

Trustees in agreement that KPL will be closed that day, as this event is consistent with KPL's core values of open communication and inclusion for all. Patrons will be given advance notice of the closure, and will be encouraged to attend the event if they are able.

**Summer Reading Program:** A colorful poster with the schedule has been created. Events start with June 8th Magic Show and summer reading program kick-off in KES multi-purpose room, and conclude with Aug 15th, the last day to return reading logs

**Ongoing Business:**

Addition update: Approval has been given for library operations to move to the grange during construction. Social Trustees were told that per RSA 202 A-4c a public hearing is required for them to accept funds. The public hearing will be held next week. Planning needs to be done to determine the best way to store and move all library books and materials before work can be started.

Policies: Susie has contacted the attorney who reviewed other KPL policies and she is willing to review the Draft Volunteer Policy and Application. Trustees in agreement that policy be sent to attorney for legal review.

Summary of NHLTA annual conference May 27th: Attended by Susie, Susan and Elaine K, highlights included workshops on RSA's, Artificial Intelligence, and engaging adults in creativity programs. Susie and Susan plan to use information gained to improve processes and programs at KPL.

**New Business:**

Vacations: Susie will be away June 9- 19, 2026. Kristin will be away June 22 - July 4, 2026

KPL will be closed Saturday July 4th, giving staff a 3-day weekend

Staff meeting Wed June 3rd 10-11am. KPL will open at 11 that day.

**Next meeting:** Thursday July 16th 4:30pm

**Meeting adjourned at 5:10 pm**