

Town of Kensington
Public Library Trustee Meeting
Thursday, February 8, 2024
Minutes

Present: in person - Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer; Trustee candidate, Amanda Morrill; and present online by Google meet: Lauri Murphy, Trustee and Secretary; (Meeting held in hybrid due to illness accommodations).

NOTE: the 3-year term for Trustee Lauri Murphy will end at this election cycle, March 2023 and Amanda Morrill has stepped forward with interest in serving as Trustee. She will appear on the ballot for the vacant position this March.

Meeting called to order: 4:30 pm

The January minutes were approved with one correction submitted at the time of the meeting.

Statistics:

January 2024 statistics report: Visits increased over last January. Physical Circulation was down from last January, but the digital and total circulation are both up. Inter-library Loan (ILL) borrowed and loaned was down. January stats this year were slightly lower than last year. Museum passes were just one less used.

Quick books budget report: the January and February bills are on track. The 18% payroll represents both December and January carry-over (some of December is paid in January).

Past events:

Jeffrey Zygmunt: "Walking with Frost," on Sunday, Feb. 4th had 30 attendees. This was a first time Sunday event which included a lively recitation of poems and was well enjoyed by participants. The book club, with two events (at the library and at the Farm at Eastman Corner) had 17 participants.

Upcoming events:

Steve Hale: "Bird-scaping your backyard" is on Wed. Feb. 21st at 5:30 PM at the library.

Wednesday, March 6th at 7:00 PM - Glen Knoblock, "History of Lake Winnepesaukee" offered by zoom.

Saturday, March 16th from 11:00 to 1:00, Julie Cyr, "Needle Felting" - chickens and eggs.

Wednesday, March 20th at 7:00 PM in-person, Dan Billin, the history of "Live Free or Die" along with the Historical Society.

Children's Events: the children's events continue to be popular and have waiting lists. Based on the size of the meeting space, the specific activity and the host/staffing capabilities, events indoors must be capped. Thursday afternoons Dungeons and Dragons, with Matthew and Carter Dow, plus, art projects, movie events, and more continue to be fully attended.

Ongoing Business:

Policy review: the personnel policy review will be continued in March 2024.

Director schedule change: Last month, The Director proposed a tentative schedule change to allow a half-day or one day off per week, midweek. This would not require salary adjustment as the overall worked hours would continue to average 30 hours. The trustees approved this change pending feedback from the Town Administrator and library staff. The Director checked in with all and had one additional question regarding recording/submitting hours, and once that is confirmed, this change is pending approval by the trustees.

Potential Library Addition: Architectural Plan Review – two designs were reviewed, and cost estimates were requested by the Director and staff, and the Kensington Social Trustees and the Kensington Public Library Trustees.

Future Business:

The Director's annual evaluation is planned for a future meeting, and the Financial Audit held in February will be reviewed in March.

Adjourned at 5:30 pm

Next Meeting: Wednesday, March 13, at 4:30 pm