

Town of Kensington
Public Library Trustee Meeting
Wednesday, March 13, 2024
Minutes

Present: Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer; Amanda Morrill, Trustee and Secretary

Meeting called to order: 4:35 pm

The February minutes were approved, secretary acct transferred to Amanda

Statistics:

February 2024 statistics report: Visits increased over January and this time last year. Physical Circulation was down from January, but up from last February. Total circulation is up from last year but down from January. Museum pass usage remain steady.

Quick books budget report: the January through March bills are on track. The 31% other services represents electrical work completed.

Budget didn't pass which included 3% COLA for staff, and additional \$2000 for heat/electric budget.

Have seen an increase in use of Sawyer room which results in increased electric bill due to running minisplits. Also increasing cost for snacks for after school programs- in the past parents have offered to donate snacks, Kristin (?) is going to explore this option.

Past events:

Steve Hale: "Bird-scaping your backyard" Wed. Feb. 21st had 14 attendees at the library

Glen Knoblock: "History of Lake Winnepesaukee" Wed March 6th had 24 people attend on zoom

Upcoming events:

Saturday, March 16th from 11:00 to 1:00, Julie Cyr, "Needle Felting" - chickens and eggs currently has 8 signed up and has room for 12 total.

Wednesday, March 20th at 7:00 PM in-person, Dan Billin, the history of "Live Free or Die" sponsored by the Historical Society.

Jane Oneail coming in April re: Chagall

Book sale scheduled for Saturday, May 18th from 9am-3pm

Raptors returning this summer

Virtual events have greater attendance than in-person. Discussed timing of events 5:30pm vs 7pm, may try 6/6:30 as the days get longer.

Children's Events: Continue to be very popular and have waiting lists, Rachel Reynolds has started coming to help out for her community service time. Thursday afternoon Dungeons and Dragons, with Matthew and Carter Dow remains full, hopefully will have a couple dates over the summer.

Financial audit: completed, only feedback was that bonus checks to staff need to be taxed.

Ongoing Business:

Policy review: the personnel policy review will be continued in April.

Potential Library Addition: Architectural Plan Review – cost estimates for the two designs should be completed by April

Future Business:

The Director's annual evaluation is planned for April

Adjourned at 5:30 pm

Next Meeting: Thursday, April 11, at 4:30 pm